

Hamilton Township Trustee Meeting

September 2, 2026

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:00 PM., Mr. Cordrey, Mr. Rozzi and Mr. Sousa were present.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Sousa, with a second by Mr. Cordrey, to approve the audio/visual as the Official Meeting Minutes of the August 19th Board of Trustees regular meeting.

Roll call as follows:	Mark Sousa	Abstain
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

A motion was made by Mr. Sousa, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Public Comments

Mr. Sousa opened the floor for public comments at 6:01 PM.

Brad Turner, a member of the Providence Subdivision Homeowners Association (HOA) Board, addressed the Board regarding the neighborhood's lighting district. Mr. Turner stated that he believes a streetlight that should have been installed by the developer was not installed. He expressed his opinion that the HOA and residents should not be responsible for the cost of installing the light.

Mr. Turner explained that he contacted Warren County Regional Planning regarding the matter and was directed to the Township after receiving information he believed to be incorrect. He requested the Board's opinion and guidance on the issue.

The Trustees referred the matter to Legal Director Yoder for further guidance. Mr. Yoder stated that he would need to review the circumstances and related information, as he was not familiar with the specific issue.

Township Administrator Wright explained that the Warren County Subdivision Regulations require a streetlight to be installed at every intersection. He further explained that performance bonds are typically required of developers during construction; however, once the County releases the bond, the developer is no longer responsible for completing the bonded work.

Regarding the lighting district and the Township's involvement, Mr. Wright explained that the HOA would be responsible for purchasing the light and pole through Duke Energy. Once installed, the light would be added to the lighting district, with the associated cost assessed to the residents through their property taxes.

Mr. Yoder confirmed Mr. Wright's explanation and recommended that Mr. Turner contact the developer to determine whether the bond has been released. If the bond remains active, Mr. Turner may be able to request that the developer install the required light.

Mr. Turner also thanked Police Chief Short for answering questions he previously had regarding electric bicycles and scooters. Trustee Sousa asked whether there is an age limit for operating e-bikes. Chief Short explained that regulations may or may not apply depending on the classification of the e-bike or scooter.

With no further comments, Mr. Sousa closed the floor for public comments at 6:10 PM.

New Business

Resolution No. 26-0902A- Authorizing Private Sale of Unneeded and Unfit-For-Use Property

Mr. Sousa made a motion with a second from Mr. Cordrey to approve Resolution 26-0902A, a resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Resolution No. 26-0902B- Approving Purchase of and Trade-in of Vehicles with Increase Appropriations in the Police District Fund

Mr. Sousa made a motion with a second from Mr. Cordrey to approve Resolution 26-0902B- a resolution authorizing an increase in appropriations in the Police District Fund (2081) in the amount of \$35,000 for the purchase and upfitting of a 2026 Chevrolet Tahoe from Tim Lally Chevrolet and aftermarket vendors.

Roll call as follows: Joe Rozzi Yes
 Darryl Cordrey Yes
 Mark Sousa Yes

Motion to Authorize the Township Administrator to go into Contract with Enviroworx and O'Rourke.

A motion was made by Mr. Sousa, with a second by Mr. Cordrey, to authorize the Township Administrator to enter into agreements with Enviroworx for asbestos abatement in the amount of \$17,300, and O'Rourke for the demolition and removal of the remaining structures and debris in the amount of \$38,900, at 7820 S. State Route 48.

Roll call as follows: Mark Sousa Yes
 Darryl Cordrey Yes
 Joe Rozzi Yes

Motion- Approve the sale of Cemetery Deeds as presented.

A motion was made by Mr. Sousa, with a second by Mr. Cordrey, to approve the sale of a cemetery deed as presented to the board.

Roll call as follows: Mark Sousa Yes
 Darryl Cordrey Yes
 Joe Rozzi Yes

Motion- Approve Hamilton Township Roster as Presented

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the Hamilton Township Roster as presented before the Board.

Roll call as follows: Darryl Cordrey Yes
 Joe Rozzi Yes
 Mark Sousa Yes

Public Comments

Mr. Sousa opened the floor to public comments at 6:19 PM, with nobody coming forward public comments was closed.

Administrator's Report

Administrator Wright reported that the Hamilton Township Police Department recently celebrated its 33rd anniversary. Chief Short organized the department's first alumni luncheon, bringing former and retired officers, including two retired chiefs, together with current department members to share stories and memories.

The Fire and Rescue Department had a record-breaking August with 341 total runs, the highest number of calls in a single month. Administrator Wright also congratulated Chief Jewett on recently completing his master's degree and recognized his commitment to continued learning and professional development.

Wright reminded residents that Friday, September 4, is Hamilton Township Residents' Day at Homearama at the Estates at Bothe Farms, with discounted admission available to Township residents. September 11 is First Responders Day, when veterans, safety personnel, teachers, and nurses can receive half-price admission.

He also noted that Nicole Early has organized a litter cleanup at Mounts Park on September 11 with Kings High School students as part of their National Day of Giving volunteer efforts. That evening, Chiefs Short and Jewett will participate in the First Responders ceremony at the Little Miami High School football game by delivering the game ball.

Public Works will be completing full-depth asphalt repairs at Station 76 where sections of pavement are failing, saving the Township several thousand dollars by doing the work in-house. The department is also making similar repairs on Township roads this month to help reduce potholes over the winter.

Mr. Wright concluded by sharing a positive message from a resident who praised two Public Works employees, John Daunt and Kris Farmer for their interaction with local children while working in the neighborhood. The residents expressed appreciation for the department's professionalism, pride in their work, and willingness to engage with residents.

Trustee Comments

Mr. Rozzi discussed the WEBN fireworks scheduled for Sunday, September 6 at 9:00 PM. He encouraged residents to come out and enjoy the show if they are willing to brave the heat and crowds, noting that this year's show is expected to be one of the largest in the country and approximately three times the size of previous shows. Residents who prefer to stay home can watch the fireworks on Channel 12.

Mr. Cordrey expressed his appreciation for Township staff and noted that the resident comments shared by Administrator Wright about the Public Works Department are a reflection of the positive culture that has been built within Hamilton Township.

Mr. Sousa congratulated Chief Jewett on completing his master's degree. He also clarified the roadwork taking place at the corner of Route 48 and Grandin Road, explaining that the new access on Route 48 will be a right-in/right-out entrance, while the existing full-access entrance to Aldi will remain off Grandin Road.

Mr. Sousa also provided an update on another road project further down Grandin Road. The new road, Pebble Lane, will connect to the Towne Center Boulevard that has already been constructed.

Executive Session

Mr. Sousa made a motion with a second from Mr. Cordrey to adjourn into executive session at 6:48 PM in accordance with ORC 121.22(G)(2) to discuss to consider the sale of property, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Mr. Sousa made a motion with a second from Mr. Cordrey to come out of the executive session at 6:48 PM.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Adjournment

Mr. Sousa made a motion with a second from Mr. Cordrey to adjourn at 6:49 PM.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes